

Program A: Administrative

Program Authorization: R.S. 51:911.26

Program Description

The mission of the Administrative Program is to conduct periodic inspections of manufactured homes on dealer lots, handles consumers complaints relative to manufactured homes, and issues licenses to manufactures, retailers, developers, salesmen, and installers as required. These inspections conform with Federal Manufactured Housing Construction and Safety Standards and Regulations administered by the Department of Housing and Urban Development. Act 718 of the 2001 Regular Session transferred this program from the State Fire Marshall's Program within the Department of Public Safety to the Executive Department.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$0	\$0	\$0	\$0	\$0
STATE GENERAL FUND BY:						
Interagency Transfers	0	0	0	0	0	0
Fees & Self-gen. Revenues	0	0	0	0	0	0
Statutory Dedications	0	0	196,875	228,590	240,000	43,125
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$0	\$0	\$196,875	\$228,590	\$240,000	\$43,125
EXPENDITURES & REQUEST:						
Salaries	\$0	\$0	\$103,340	\$125,831	\$148,429	\$45,089
Other Compensation	0	0	8,400	6,300	6,300	(2,100)
Related Benefits	0	0	47,236	43,047	46,859	(377)
Total Operating Expenses	0	0	19,929	38,412	34,851	14,922
Professional Services	0	0	0	0	0	0
Total Other Charges	0	0	17,970	15,000	3,561	(14,409)
Total Acq. & Major Repairs	0	0	0	0	0	0
TOTAL EXPENDITURES AND REQUEST	\$0	\$0	\$196,875	\$228,590	\$240,000	\$43,125
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	0	0	5	5	5	0
Unclassified	0	0	1	1	2	1
TOTAL	0	0	6	6	7	1

The Table of Organization (T.O.) has been adjusted to reflect 1 Other Charges positions transferred to the authorized T.O. for fiscal year 2002-2003.

SOURCE OF FUNDING

This program is funded with Statutory Dedications derived from license fees charged to manufacturers, retailers, developers, salesmen, and installers.

	ACTUAL	ACT 12	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	OVER/(UNDER)
						EXISTING
Louisiana Manufactured Housing Commission Fund	\$0	\$0	\$196,875	\$228,590	\$240,000	\$43,125

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$0	0	ACT 12 FISCAL YEAR 2001-2002 (Unadjusted for transfer of Other Charge positions)
			BA-7 TRANSACTIONS:
\$0	\$196,875	5	Transfer the manufactured housing regulation function from the State Fire Marshall's Office to this agency.
\$0	\$196,875	5	EXISTING OPERATING BUDGET - December 20, 2001
\$0	\$3,023	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$0	\$2,080	0	Classified State Employees Merit Increases for FY 2002-2003
\$0	\$0	1	Other Adjustments - Reclassify one Other Charges position to the Table of Organization to properly reflect the permanent nature of the position. No additional funds are added for this position.
\$0	\$38,022	1	New and Expanded Adjustments - Position to inspect manufacture housing sites
\$0	\$240,000	7	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$240,000	7	BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$0	\$240,000	7	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

This program does not have funding recommended for Professional Services for Fiscal Year 2002-2003.

OTHER CHARGES

\$0 None

\$0 SUB-TOTAL OTHER CHARGES**Interagency Transfers:**

\$2,970 Office of Telecommunication Management charges

\$591 Department of Civil Service fees

\$3,561 SUB-TOTAL INTERAGENCY TRANSFERS**\$3,561 TOTAL OTHER CHARGES**

ACQUISITIONS AND MAJOR REPAIRS

This program does not have funding recommended for Acquisitions and Major Repairs for Fiscal Year 2002-2003.